

Workforce Partnership of Greater Rhode Island

Executive Committee

January 5, 2010

Present: Steve Kitchin, Paul Ouellette, Paul Harden, Cynthia Farrell, Pat Talin, and Joe DiPina

Absent: Mike Cassidy

Staff present: Christine Grieco, Mavis McGetrick, Jen Buck, Brian Gambardella, Janice Lepizzera, Jo-Anne Thibedeau, and Shirley Winslow

Chair Steve Kitchin called the meeting to order at approximately 8:08 am and asked everyone to review the minutes from the previous meeting of November 3, 2009.

VOTE: Paul Harden made a motion to accept the minutes. Pat Talin seconded the motion. The motion passed unanimously.

Chairman's Report: Mr. Kitchin reported he and Paul Harden attended the Rhodes to Independent Summit. One of the topics was – the best wayway to engage people with disabilities and how do we serve them better. There are many programs out there; unfortunately it's not the

leadership, but the foot soldiers that are the uninformed. We need to communicate what netWORKri is to the public and how to utilize the One Stop system.

NAWB conference in DC, Mr. Kitchen inquired do we have the budget to send people to the conference? He asked to check into the finances to make sure the leadership and staff can go to the conference March 6th – 9, 2010.

Update: Mr. Kitchen made note of the legislation passed 1/09/2009 regarding The Apprenticeship Program—one journey man to one apprentice. Mr. Kitchen stated he called the Governor's office and suggested he veto the bill.

Executive Director's Report:

Chair Mr. Kitchen recused himself turned meeting over to Vice Chair Paul Ouellette.

ISDI My Turn Year 2, Ms. Grieco has held back funding until they complete their work from Year 1. On 12/15/09 Diane Vendetti did conduct a programmatic study and Brian Gambardella will be conducting a financial study. Mr. Gambardella states they need to hire an outside firm to get their books in order. Moving forward, Year 2 is for 8 months from February thru September. The total funds are \$161,360.00. There is a motion to vote to recommend approval to

dispense Year 2 fund if both the programmatic and fiscal audit show positive results from our previous counseling with this vendor.

VOTE: Ms. Talin recommends moving forward with Year 2 funding for My Turn, seconded by Cynthia Farrell. Motion carried unanimously.

Gavel passed back to Mr. Kitchen from Mr. Ouellette.

OJT: Jen Buck has worked with Providence/ Cranston Workforce Investment Board on an OJT Contract Development Policy. There is a motion to pass the OJT Contract Development Policy.

VOTE: Mr. Harden recommends OJT Contract Development Policy, seconded by Mr. Ouellette. Motion carried unanimously.

WPGRI WIA PY09 Plan Modification #1. Ms. Grieco asked the Strategic Committee to look over and approve the modification plan and they have done so. We are asking for a vote on this draft. There is a public hearing on January 11, 2010. If there are no changes at the public hearing the draft will become final. If there are questions the draft will go back to committee. There is a motion for approval today for this document to become a final document and not a draft after the public hearing results in no changes.

VOTE: Ms. Farrell recommends WPGRI WIA PY09 Plan Modification #1 be approved as a final plan after the public hearing, seconded by

Mr. Ouellette. Motion carried unanimously.

Committee Reports:

Board Development: Mr. Ouellette has scheduled a date for all the new Board member's orientation. Johan Uvin has recommended someone to replace him and their name has been sent to the Governor's office for approval. Peter Koch and Susan O'Donnell will be making a presentation at the next Board of Director's meeting.

Strategic Development: Mr. Harden discussed issues on the CVS Call Centers in December. They have hired 60 people and had a problem getting the Call Center up and running. A contract for Customized Training has been sent to the CVS. We are awaiting a final response from CVS as to the next steps.

Youth Council: Ms. Farrell noted most of the RFP's – 46 proposals equal 6.5 million to serve 4800. We have one RFP once a year. Twenty-fivefive readers which included four from the Board of Directors volunteered to rate the proposals.

Quality Assurance: No report.

Finance Committee: Mr. DiPina inquired if the process has started looking for a new auditor. We need to send a deadline letter to KLR for our 2008 audit report. How much work is needed to be done to get

the report finished? If we get all the work done, we should have the report by the end of February, 2010.

Old Business: There was no old business to come before the Executive Committee.

New Business: There was no new business to come before the Executive Committee.

Next full Board of Directors meeting: January 12, 2010

VOTE: Paul Ouellette motioned to adjourn the meeting. Joe DiPina seconded. The meeting was adjourned at 9:45 A.M. The next Board of Directors meeting is scheduled for February 12, 2010.

**Respectfully submitted,
Shirley Winslow**